

## RESOLUTION NO. 271

### **A RESOLUTION AUTHORIZING THE TOWN OF MOUNT CARMEL TO PARTICIPATE IN THE 2003 NATIONAL CENTER FOR MISSING & EXPLOITED CHILDREN (NCMEC) AND THE LOST CHILD ALERT TECHNOLOGY RESOURCE (LOCATER) GRANT PROGRAM .**

**WHEREAS**, the safety and well being of children in the State of Tennessee and in the Town of Mount Carmel are of the greatest importance; and

**WHEREAS**, the U.S. Department of Justice seeks to enable The National Center for Missing & Exploited Children (NCMEC) to offer computer technology at no cost to Law Enforcement Agencies whose responsibilities include investigating incidents of missing or abducted children. The project is called LOCATER, Lost Child Alert Technology Resource.

**WHEREAS**, the Town of Mount Carmel now seeks to participate in this important program; and

**WHEREAS**, the public welfare requires it;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF MOUNT CARMEL, TENNESSEE, as follows:**

**Section I.** That the Town of Mount Carmel is hereby authorized to apply for the U.S. Department of Justice's 2003 National Center for Missing & Exploited Children (NCMEC) and the Lost Child Alert Technology Resource (LOCATER) Grant Program, at no cost to the Town, and upon award, to accept same;

**Section II.** The Mayor shall do all things necessary to validate and make the agreement attached hereto legally binding including, but not limited to, affixing his or his designee's signature thereto;

**Section III.** This Resolution shall take effect upon its passage the public welfare requiring it.

**Duly passed and approved** this the 26 day of November, 2002.

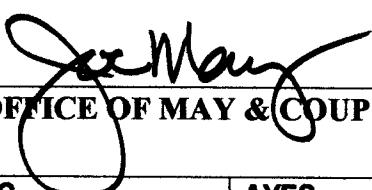


**GARY W. LAWSON, Mayor**

ATTEST:

  
NANCY CARTER, City Recorder

APPROVED AS TO FORM:

  
LAW OFFICE OF MAY & COUP

FIRST READING	AYES	NAYS	OTHER
Alderman Henry Bailey	✓		
Vice-Mayor Eugene Christian	✓		
Alderman Paul Hale	✓		
Mayor Gary Lawson	✓		
Alderman Tresa Mawk	✓		
Alderman Thomas Wheeler	✓		
Alderman Wanda Worley	✓		
<b>TOTALS</b>	7	0	0

PASSED: 11-26-02

Jerrie Powell

## LOCATER Email Questionnaire:

Agency Name: Agency ORI Number: Technical Contact: Email Address: Shipping Address: **Question 1:** Would you like a Dell Certified Technician to install your LOCATER system? Yes  No **Question 2:** Does your agency require a desk for your LOCATER system? Yes  No **Question 3:** How does your agency wish to connect to the Internet? (Please choose below) Dial-Up Connection (via Earthlink)  Dial-Up Connection (via Local ISP)  Your Local Area Network

## • Requirements for Dial – Up Setup:

- A dedicated analog phone line must be installed prior to installation.
- If you plan on using Earthlink as your Internet Service Provider, please check the website for the access number in your area (<http://help.Earthlink.net>).

Please provide us with the phone number you plan to use. 

## • Requirements for Local Area Network Setup:

- The LOCATER system requires access to the Internet to function properly. For more detailed technical information, call the number listed below or email:

[locaterhelp@locaterposters.org](mailto:locaterhelp@locaterposters.org)

If you have any questions, please contact us at 1-877-446-2632 ext. 6389 for assistance.

Please provide us with any additional information that may be helpful in installing your LOCATER system.

## **LOCATER™ Application Form**

Funds from a Congressional grant enable The National Center for Missing & Exploited Children (NCMEC) to offer computer technology at no cost to Law-Enforcement Agencies (LEAs) whose responsibilities include investigating incidents of missing or abducted children. This project is called ***LOCATER™, Lost Child Alert Technology Resource***. To apply for a ***LOCATER™*** system, please provide NCMEC with *all* of the information below. If you have any questions, please call the ***LOCATER™*** information line at ***1-877-446-2632 ext. 6389***.

Agency Name \_\_\_\_\_

Type of agency Circle (**Federal agency, Municipal Police, State Police, Sheriff's Office, Other**)

Agency Mailing Address \_\_\_\_\_  
(Street)

(City, State, Zip) \*\*\*\*Please indicate County

Agency Head (COP/Sheriff/CEO)

Title/Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

(\*Please indicate if case sensitive)

Who in your agency should NCMEC contact for this project?

Title/Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

(\*Please indicate if case sensitive)

### **About your agency**

Number of Sworn Officers \_\_\_\_\_

Number of Civilian Members \_\_\_\_\_

What geographic area/population does your jurisdiction cover? \_\_\_\_\_

Which agency has primary responsibility for investigating cases of missing or abducted children within your jurisdiction? \_\_\_\_\_

What other agencies have concurrent responsibility for investigating cases of missing or abducted children in your jurisdiction? (Such as municipal police, sheriff's office, state police, and other agencies)

How many missing or abducted child cases did your agency investigate last year? \_\_\_\_\_

How many open missing or abducted children cases do you have? \_\_\_\_\_

What are your agency's normal hours of operation? \_\_\_\_\_

Do you share a communications division with other local agencies? \_\_\_\_\_

Please list the names of other agencies that share your communications division.  
\_\_\_\_\_  
\_\_\_\_\_

Where is your communications division located? \_\_\_\_\_

### **LOCATER™ Technical Information Form**

With whom would you like NCMEC to coordinate Technical issues?

Title/Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

(\*Please indicate if case sensitive)

Does your agency have a state WAN connection to NLETS? \_\_\_\_\_

(Wide Area Network – WAN)

(National Law-Enforcement Telecommunications System – NLETS)

**NOTE:** NCMEC will not provide technical assistance for connections via WANs due to the large variety of networks currently being used by different States. For assistance troubleshooting your connection to the State WAN, you will need to contact your Administrator, or the individual that handles tech support within your current network.

Does your agency have an agency ISP? (If Yes please list) \_\_\_\_\_  
(Internet Service Provider – ISP)

Does your agency have a dedicated analog telephone line available at all times? \_\_\_\_\_  
(This line cannot be used for other purposes such as fax, incoming calls, etc. This line will need to be restricted for the use of the LOCATER system)

If yes, what is the dedicated line's number? \_\_\_\_\_

If not, are you authorized to have one installed? \_\_\_\_\_

Approximately how long will it take to install a dedicated line? \_\_\_\_\_

What fax number would your agency like to use to receive missing child posters?

Fax#: \_\_\_\_\_

Please provide your agency's NLETS ORI number: \_\_\_\_\_

If your agency has a Tax Exempt ID Number, please list it here:

Tax Exempt ID Number: \_\_\_\_\_

**Suggestions for the Placement of the LOCATER™ hardware**

In order to offer systems to as many law-enforcement agencies as possible, NCMEC will not be able to offer agencies more than one **LOCATER™** system. Therefore, the placement of the system is crucial.

There are two primary considerations when deciding where to place the system. The first is placing the system where it is easily accessible to the personnel who may need to quickly create and send a missing child poster. Remember, when a child is reported missing, the first few hours are critical.

The second consideration is receiving missing child posters. The **LOCATER™** system will automatically sound an alert message whenever another agency sends a missing child poster to your agency, requesting your assistance in searching for that child. Therefore, we ask that **LOCATER™** systems be placed in an area staffed at all times.

Furthermore, **LOCATER™** is capable of drafting a wide variety of posters, such as crime alerts, wanted posters, vehicle and property posters, lineup cards and others; access is essential.

Where does your agency plan to place the system? \_\_\_\_\_

Where should NCMEC ship the System? \_\_\_\_\_  
(Street)

Receiving Persons Title/Name \_\_\_\_\_  
(City, State, Zip)

Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_  
(\*Please indicate if case sensitive)

For the protection of the System, NCMEC may provide a small piece of furniture to those agencies with adequate space, lacking proper furniture, to accompany the system.

Does your agency have adequate furniture to support the *LOCATER™* system? \_\_\_\_\_

Please use the space below to provide any additional information to NCMEC regarding your *LOCATER™* application. \_\_\_\_\_

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_____	
Application Received: _____	Disposition: _____
_____	

COOPERATIVE AGREEMENT  
BETWEEN  
THE NATIONAL CENTER FOR MISSING & EXPLOITED CHILDREN

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(Print name of Agency)

**LOST CHILD ALERT TECHNOLOGY RESOURCE (LOCATER™)**

**BACKGROUND**

The National Center for Missing & Exploited Children (NCMEC), under the terms of Cooperative Agreements 2000-MC-CX-K020 between NCMEC and the U.S. Department of Justice, has been granted the authority and responsibility to develop and deliver standardized technology, technical assistance, support to law-enforcement agencies to aid in the recovery of missing children and the rapid dissemination of information in order to better protect children.

The cooperative agreement provides financial resources to develop and offer unique poster-creation software called LOCATER™ (LOST CHILD ALERT TECHNOLOGY RESOURCE). The necessary hardware, software, and support services for each LOCATER™ system (hereinafter "System") will be purchased, tested, and configured by NCMEC. A System is a package of all hardware, software and support services offered in response to this Cooperative Agreement.

The purpose of this document is to establish a cooperative relationship between NCMEC and individual participating law-enforcement agencies to govern the use of each System provided by NCMEC.

**COOPERATIVE AGREEMENT**

This cooperative agreement is made and entered into by and between the National Center for Missing & Exploited Children (hereinafter referred to as (NCMEC) and the above named governmental agency (hereinafter "Agency"). It is executed in consideration of the mutual promises of the parties contained herein who hereby agree as follows:

**NCMEC agrees to:**

1. Provide the Agency with computer hardware, software, and support services listed in attachment A, free of charge. Title to all equipment with restrictions as to use shall transfer to the Agency upon acceptance and installation of a complete System in satisfactory working order.
2. Provide written documentation to setup the System and operate the software. No on-site training is offered under this Agreement.
3. Provide ongoing technical assistance on the use of the System. NCMEC may make use of an outside vendor to provide such technical assistance.
4. Provide upgrades and enhancements to the software as may be required or advisable from time to time.
5. Provide a single point of contact (Project Manager) within NCMEC who shall have full responsibility and authority to coordinate and implement the provisions of this Cooperative Agreement.

**The Agency agrees to:**

1. Provide suitable space to safely house the equipment and ensure that all LOCATER™ hardware, software, and documentation remain together for the purpose of sending and receiving information regarding missing children.
2. Ensure that the System remains turned on, on-line and connected to a secure electronic data center designated and operated by NCMEC. This is necessary to receive alert messages from other agencies that may send a missing child poster alert.
3. Comply with all reasonable requests from other law-enforcement agencies, as well as NCMEC, to aid in the search and recovery of missing children.

4. Assist non-participating agencies with creating missing child posters or transmitting missing child images to NCMEC for poster creation for NCMEC's web site.
5. Honor all reasonable requests from NCMEC to collect information regarding System usage necessary to evaluate the overall *LOCATER™* program effectiveness and efficiency.
6. Maintain all equipment in good working condition and ensure the System is adequately supplied. The Agency is responsible for procuring all expendable items (office supplies) including but not limited to diskettes, printer paper and ink cartridges. The Agency is responsible for all repairs not covered in the three-year manufacturers' service agreements. The Agency is responsible for any and all repair expenses to the System that are the result of misuse, abuse, or negligence.
7. Ensure that no alterations are made to the System that would impair the System's capability to send and receive information regarding missing children. NCMEC cannot support self-installed hardware or software, nor can it be responsible for any negative repercussions that may result from adding such software or hardware, or substituting or replacing software or hardware that does not conform to System specifications.
8. Provide and fund, at the Agency's expense, a dedicated analog telephone line when dialup service is needed for access to NCMEC's secure electronic data center and for the transmission and receipt of posters. This will normally occur when the Agency must connect to the data center by a means other than through a statewide area network (WAN) or local area network (LAN) that connects to NLETS.
9. If agencies use *LOCATER™* to send posters to facsimile machines through the broadcast fax service arranged by NCMEC, the Agency shall be

responsible for funding its use.

10. Select and designate several employees to operate the System, and allow them sufficient time to train so as to become proficient using *LOCATER™*.

A training Manual will be provided for learning to create, print, send and receive posters and information.

11. Provide an Agency primary point of contact to NCMEC who shall have the responsibility and authority to coordinate and implement the provisions of this Cooperative Agreement.

**GENERAL PROVISIONS:**

1. This Cooperative Agreement shall be in effect for 3 years from the date of execution. After the expiration of this Cooperative Agreement, NCMEC may reduce or eliminate support services listed in Attachment A.
2. Either party may cancel this Cooperative Agreement on thirty days written notice. If this Cooperative Agreement is canceled, the Agency agrees to return all Systems and software components to NCMEC.
3. This Cooperative Agreement shall be governed and interpreted in accordance with the laws of the Commonwealth of Virginia without regard to principles of conflict of laws. Venue for actions in connection with, this Cooperative Agreement shall be proper only in a court of competent jurisdiction within the Commonwealth of Virginia.

**AGREED TO:**

For the National Center for Missing & Exploited Children

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

For the Agency (CEO or Authorized Person)

By \_\_\_\_\_

Title and Agency \_\_\_\_\_

Date \_\_\_\_\_

## Attachment A

Below is a list of the computer hardware, software, and support services currently being offered with the ***LOCATER*** Program. NCMEC may substitute equivalent items where necessary.

### Hardware Specifications

Base Unit	Dell OptiPlex GX150 Business Computer
Processor	Intel Pentium III 866/133
Memory	128 MB, 100 Hz SDRAM
Monitor	Dell 17" monitor (16.0 " viewable size)
Hard Drive	10 GB EIDE
Floppy Drive	3.5, 1.44 MB
Mouse	Microsoft Intellimouse
NIC	Integrated 10/100
Modem	V.90/56K PCI Faxmodem
CD-ROM	10/24K internal
Sound Card	Integrated Sound Blaster, compatible with AC97 Audio
Speakers	2 external
Scanner	HP SJ 5300Cxi flatbed
Printer	HP DJ 940C
Surge Suppressor	APC
Computer Desk	(If needed – several options are avialable)

### Software Specifications

Operating System	Microsoft® Windows® 2000
E-mail application	Microsoft® Outlook Express
Business Software	Such as MS Office® Small Business edition
Anti-Virus	Norton® 2000
Restoration CD	

### Support Services

Maintenance	3-year parts and labor warranty with next business-day, on-site support 3 years around-the-clock telephone support on all Dell brand equipment.
Software	3-year manufacturer's support
Internet Service	3-year unlimited monthly service (If needed)
On-site installation and setup	



Charles B. Wang International  
Children's Building  
699 Prince Street  
Alexandria, VA 22314-3175  
U.S.A.

Telephone 703.274.3900

Facsimile 703.274.2200

[www.missingkids.com](http://www.missingkids.com)

December 20, 2002

Chief Jeff Jackson  
Mount Carmel Police Department  
PO. Box 1421  
Mount Carmel, TN 37645

Dear Chief Jeff Jackson:

Thank you for your interest in the *LOCATER™* Program at The National Center for Missing and Exploited Children. We are pleased to inform you that your agency has been selected to receive a *LOCATER™* system.

Your order will be placed with the Dell Corporation in approximately 90 days, at which time you will receive a notification by mail. If changes arise regarding the shipment location or technical contact person indicated on your application please notify the *LOCATER™* information line at 1-877-446-2632 ext. 6389. Thank you in advance for joining us in this effort to bring more children home quickly and safely.

Sincerely,

Charlie Apps  
Program Manager  
Law Enforcement Technology  
[www.locaterposters.org](http://www.locaterposters.org)

Branches  
California  
Florida  
Kansas City  
New York  
South Carolina



## TENNESSEE BUREAU OF INVESTIGATION

901 R.S. Gass Boulevard  
Nashville, Tennessee 37216-2639  
(615) 744-4000  
Facsimile (615) 744-4500  
TDD (615) 744-4001



LARRY WALLACE  
DIRECTOR

DON SUNDQUIST  
GOVERNOR

November 13, 2002

Chief Jeff Jackson  
Mount Carmel Police Department  
P.O. Box 1421  
Mount Carmel, TN 37645

Dear Chief Jackson,

The Tennessee Bureau of Investigation (TBI) and National Center for Missing and Exploited Children (NCMEC) would like to provide you with information on the LOCATER system. The LOCATER system is the basic computer hardware and software systems used to create the AMBER ALERT poster and disseminate to law enforcement agencies and the media in the event of an **AMBER ALERT ACTIVATION**. This system is designed to create posters of stranger abductions of children (AMBER ALERTS), missing adults/children, crime alerts, line-up spread, fugitive and vehicle posters and send them immediately through e-mail, fax or printed function to other law enforcement agencies in our state.

The LOCATER system is being offered free of charge to state and local law enforcement agencies through a Bureau of Justice grant. NCMEC has received federal grant monies in order to provide this system to law enforcement agencies. The LOCATER system includes a Pentium III processor, 128 MB Ram, 17" monitor, scanner, color printer and speakers. In addition, any agency that does not have a network system or Internet service, are given free Earthlink dial-up Internet access for three years, and a computer desk. The LOCATER system has self-prompting instructions and once you turn on the system, you are basically walked through the process to create a poster in less than a few minutes.

The National Center has already received Tennessee applications from 75 Sheriffs, 39 Police Departments, 8 TN Highway Patrol Offices, 4 County 911 Emergency Offices and 7 TBI offices. The new LOCATER system will provide a connection to send poster and photos via e-mail at no cost to law enforcement agencies across our state in a fraction of the time. One example of its use, in the event of a fugitive escape, stolen vehicle or a missing child/AMBER ALERT, your agency could create a poster and e-mail it in less than ten minutes to every law enforcement agency in the state. The National Center for Missing and Exploited Children has informed our agency that they should be able to approve and provide the LOCATER to any Tennessee law enforcement agency as soon as they receive the LOCATER Application Form and Cooperative Agreement.



Should you have any questions concerning the LOCATER system please contact either, NCMEC Program Manager Charlie Apps - (730) 274-3900/ Jim Samuel - (877) 446-2632 or TBI Special Agent Jerri Powell - (615) 744-4558. Please return your completed application to SA Jerri Powell, TBI, 901 R.S. Gass Blvd., Nashville, TN, 37216.

Sincerely,



**Brooks Wilkins**  
Special Agent In Charge  
Criminal Intelligence Unit

BW/JP/cw

Attachments

Jerrri Powell

## LOCATER Email Questionnaire:

Agency Name:

Please enter your agency name... Mount Carmel Police Dept.

Agency ORI Number:

IN0370300

Technical Contact:

Please enter the name of your Technical Contact and phone number

Email Address:

Please enter your Email Address...

MIKE CAMPBELL  
MCPD\_CAMPBELL@YAHOO.COM

Shipping Address:

Please enter your Shipping Address... 100 E. MAIN STREET P.O. Box 1471  
MOUNT CARMEL IN 37645

Question 1: Would you like a Dell Certified Technician to install your LOCATER system?

Yes  No 

Question 2: Does your agency require a desk for your LOCATER system?

Yes  No 

Question 3: How does your agency wish to connect to the Internet? (Please choose below)

 Dial-Up Connection (via Earthlink)  Dial-Up Connection (via Local ISP)  Your Local Area Network

## • Requirements for Dial - Up Setup:

- A dedicated analog phone line must be installed prior to installation.
- If you plan on using Earthlink as your Internet Service Provider, please check the website for the access number in your area (<http://help.Earthlink.net>).

Please provide us with the phone number you plan to use.

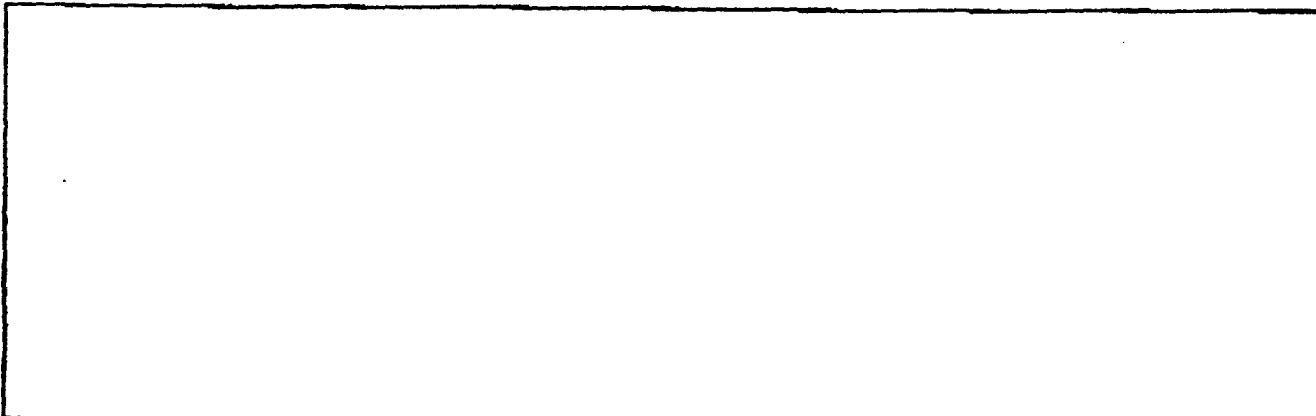
## • Requirements for Local Area Network Setup:

- The LOCATER system requires access to the Internet to function properly. For more detailed technical information, call the number listed below or email:

[locaterhelp@locaterposters.org](mailto:locaterhelp@locaterposters.org)

If you have any questions, please contact us at 1-877-446-2632 ext. 6389 for assistance.

Please provide us with any additional information that may be helpful in installing your LOCATER system.



## LOCATER™ Application Form

Funds from a Congressional grant enable The National Center for Missing & Exploited Children (NCMEC) to offer computer technology at no cost to Law-Enforcement Agencies (LEAs) whose responsibilities include investigating incidents of missing or abducted children. This project is called **LOCATER™, Lost Child Alert Technology Resource**. To apply for a **LOCATER™** system, please provide NCMEC with *all* of the information below. If you have any questions, please call the **LOCATER™** information line at **1-877-446-2632 ext. 6389**.

Agency Name Mount Carmel Police Dept.

Type of agency Circle (Federal agency, Municipal Police, State Police, Sheriff's Office, Other)

Agency Mailing Address 100 EAST MAIN STREET P.O. Box 1421  
Mount Carmel, TN 37645  
(Street)  
(City, State, Zip) \*\*\*\*Please indicate County

Agency Head (COP/Sheriff/CEO)

Title/Name Chief of Police JEFF JACKSON

Telephone Number (423) 357-4141 OR (423) 817-2955

E-mail Address JACKSON@PREFERRED.COM  
(\*Please indicate if case sensitive)

Who in your agency should NCMEC contact for this project?

Title/Name Asst. Chief ~~JEFF~~ MIKE CAMPBELL

Telephone Number (423) 357-4141 OR (423) 817-2959

E-mail Address MCPD-CAMPBELL@YAHOO.COM  
(\*Please indicate if case sensitive)

### About your agency

Number of Sworn Officers 8

Number of Civilian Members 1

What geographic area/population does your jurisdiction cover? 4,795

Which agency has primary responsibility for investigating cases of missing or abducted children within your jurisdiction? Mount Carmel Police Dept.

What other agencies have concurrent responsibility for investigating cases of missing or abducted children in your jurisdiction? (Such as municipal police, sheriff's office, state police, and other agencies)

Hawkins County Sheriff's Dept. T.B.I.

How many missing or abducted child cases did your agency investigate last year? 3

How many open missing or abducted children cases do you have? 0

What are your agency's normal hours of operation? 8AM - 5PM OFFICE

24 HR SERVICE

Do you share a communications division with other local agencies? YES

Please list the names of other agencies that share your communications division.

Bull's Gap, TN Sorgoinsville, TN Church Hill, TN, Hawkins County, TN

Where is your communications division located? Rogersville, TN

### LOCATER™ Technical Information Form

With whom would you like NCMEC to coordinate Technical issues?

Title/Name Asst Chief Mks Campbell

Telephone Number (423) 817-2959

E-mail Address MCPO - CAMPBELL@YAHOO.COM  
(\*Please indicate if case sensitive)

Does your agency have a state WAN connection to NLETS? NO  
(Wide Area Network - WAN)

(National Law-Enforcement Telecommunications System - NLETS)

**NOTE:** NCMEC will not provide technical assistance for connections via WANs due to the large variety of networks currently being used by different States. For assistance troubleshooting your connection to the State WAN, you will need to contact your Administrator, or the individual that handles tech support within your current network.

Does your agency have an agency ISP? (If Yes please list) Charter TN. NET  
(Internet Service Provider - ISP)

Does your agency have a dedicated analog telephone line available at all times? NO  
(This line cannot be used for other purposes such as fax, incoming calls, etc. This line will need to be restricted for the use of the LOCATER system)

If yes, what is the dedicated line's number? N/A

If not, are you authorized to have one installed? YES

Approximately how long will it take to install a dedicated line? N/A

What fax number would your agency like to use to receive missing child posters?

Fax# (423) 357-81184

Please provide your agency's NLETS ORI number. TN 0370300

If your agency has a Tax Exempt ID Number, please list it here:

Tax Exempt ID Number: \_\_\_\_\_

**Suggestions for the Placement of the LOCATER™ hardware**

In order to offer systems to as many law-enforcement agencies as possible, NCMEC will not be able to offer agencies more than one LOCATER™ system. Therefore, the placement of the system is crucial.

There are two primary considerations when deciding where to place the system. The first is placing the system where it is easily accessible to the personnel who may need to quickly create and send a missing child poster. Remember, when a child is reported missing, the first few hours are critical.

The second consideration is receiving missing child posters. The LOCATER™ system will automatically sound an alert message whenever another agency sends a missing child poster to your agency, requesting your assistance in searching for that child. Therefore, we ask that LOCATER™ systems be placed in an area staffed at all times.

Furthermore, LOCATER™ is capable of drafting a wide variety of posters, such as crime alerts, wanted posters, vehicle and property posters, lineup cards and others; access is essential.

Where does your agency plan to place the system? Police Patrol Office

Where should NCMEC ship the System? 100 EAST MAIN ST. P.O. BOX 421  
(Street)

MOONTAUN, TN 37645

Receiving Persons Title/Name Asst Chief MRS. CAMPBELL  
(City, State, Zip)

Telephone Number (423) 817-2959

E-mail Address MCPO-CAMPBELL@YAHOO.COM  
(\*Please indicate if case sensitive)

For the protection of the System, NCMEC may provide a small piece of furniture to those agencies with adequate space, lacking proper furniture, to accompany the system.

Does your agency have adequate furniture to support the *LOCATER™* system? YES

Please use the space below to provide any additional information to NCMEC regarding your *LOCATER™* application. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

_____	
<b>Application Received:</b> _____	<b>Disposition:</b> _____
_____	

COOPERATIVE AGREEMENT  
BETWEEN  
THE NATIONAL CENTER FOR MISSING & EXPLOITED CHILDREN

---

(Print name of Agency)

LOST CHILD ALERT TECHNOLOGY RESOURCE (LOCATER™)

**BACKGROUND**

The National Center for Missing & Exploited Children (NCMEC), under the terms of Cooperative Agreements 2000-MC-CX-K020 between NCMEC and the U.S. Department of Justice, has been granted the authority and responsibility to develop and deliver standardized technology, technical assistance, support to law-enforcement agencies to aid in the recovery of missing children and the rapid dissemination of information in order to better protect children.

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1. Provide the Agency with computer hardware, software, and support services listed in attachment A, free of charge. Title to all equipment with restrictions as to use shall transfer to the Agency upon acceptance and installation of a complete System in satisfactory working order.
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4. Assist non-participating agencies with creating missing child posters or transmitting missing child images to NCMEC for poster creation for NCMEC's web site.
5. Honor all reasonable requests from NCMEC to collect information regarding System usage necessary to evaluate the overall *LOCATER™* program effectiveness and efficiency.
6. Maintain all equipment in good working condition and ensure the System is adequately supplied. The Agency is responsible for procuring all expendable items (office supplies) including but not limited to diskettes, printer paper and ink cartridges. The Agency is responsible for all repairs not covered in the three-year manufacturers' service agreements. The Agency is responsible for any and all repair expenses to the System that are the result of misuse, abuse, or negligence.
7. Ensure that no alterations are made to the System that would impair the System's capability to send and receive information regarding missing children. NCMEC cannot support self-installed hardware or software, nor can it be responsible for any negative repercussions that may result from adding such software or hardware, or substituting or replacing software or hardware that does not conform to System specifications.
8. Provide and fund, at the Agency's expense, a dedicated analog telephone line when dialup service is needed for access to NCMEC's secure electronic data center and for the transmission and receipt of posters. This will normally occur when the Agency must connect to the data center by a means other than through a statewide area network (WAN) or local area network (LAN) that connects to NLETS.
9. If agencies use *LOCATER™* to send posters to facsimile machines through the broadcast fax service arranged by NCMEC, the Agency shall be

responsible for funding its use.

10. Select and designate several employees to operate the System, and allow them sufficient time to train so as to become proficient using LOCATER™. A training Manual will be provided for learning to create, print, send and receive posters and information.
11. Provide an Agency primary point of contact to NCMEC who shall have the responsibility and authority to coordinate and implement the provisions of this Cooperative Agreement.

**GENERAL PROVISIONS:**

1. This Cooperative Agreement shall be in effect for 3 years from the date of execution. After the expiration of this Cooperative Agreement, NCMEC may reduce or eliminate support services listed in Attachment A.
2. Either party may cancel this Cooperative Agreement on thirty days written notice. If this Cooperative Agreement is canceled, the Agency agrees to return all Systems and software components to NCMEC.
3. This Cooperative Agreement shall be governed and interpreted in accordance with the laws of the Commonwealth of Virginia without regard to principles of conflict of laws. Venue for actions in connection with, this Cooperative Agreement shall be proper only in a court of competent jurisdiction within the Commonwealth of Virginia.

**AGREED TO:**

For the National Center for Missing & Exploited Children

By



Title Chief of Police

Date 11-18-2002

For the Agency (CEO or Authorized Person)

By \_\_\_\_\_

Title and Agency \_\_\_\_\_

Date \_\_\_\_\_

## Attachment A

Below is a list of the computer hardware, software, and support services currently being offered with the **LOCATER** Program. NCMEC may substitute equivalent items where necessary.

### Hardware Specifications

Base Unit	Dell OptiPlex GX150 Business Computer
Processor	Intel Pentium III 866/133
Memory	128 MB, 100 Hz SDRAM
Monitor	Dell 17" monitor (16.0 " viewable size)
Hard Drive	10 GB EIDE
Floppy Drive	3.5, 1.44 MB
Mouse	Microsoft Intellimouse
NIC	Integrated 10/100
Modem	V.90/56K PCI Faxmodem
CD-ROM	10/24K internal
Sound Card	Integrated Sound Blaster, compatible with AC97 Audio
Speakers	2 external
Scanner	HP SJ 5300Cxi flatbed
Printer	HP DJ 940C
Surge Suppressor	APC
Computer Desk	(If needed – several options are available)

### Software Specifications

Operating System	Microsoft® Windows® 2000
E-mail application	Microsoft® Outlook Express
Business Software	Such as MS Office® Small Business edition
Anti-Virus	Norton® 2000
Restoration CD	

### Support Services

Maintenance	3-year parts and labor warranty with next business-day, on-site support 3 years around-the-clock telephone support on all Dell brand equipment.
Software	3-year manufacturer's support
Internet Service	3-year unlimited monthly service (If needed)
On-site installation and setup	